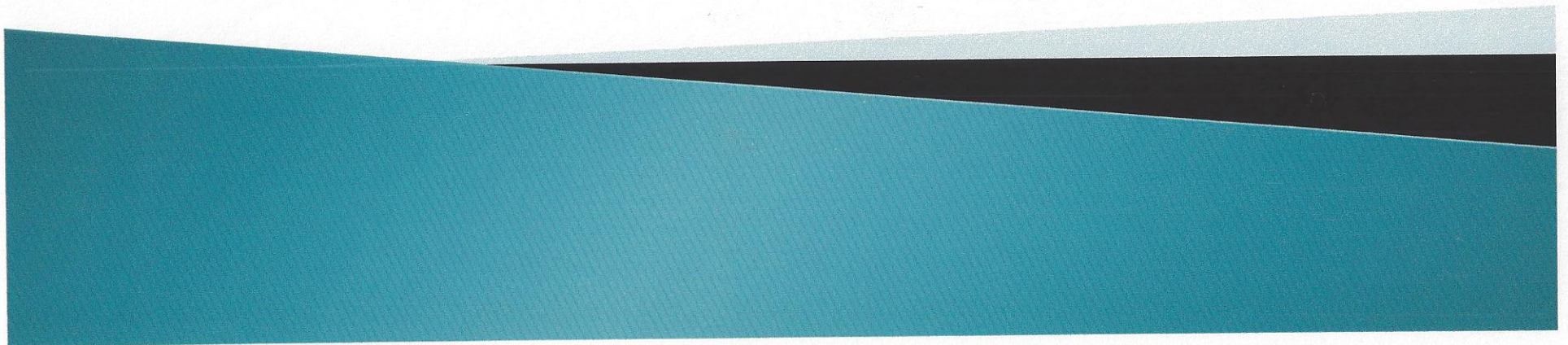


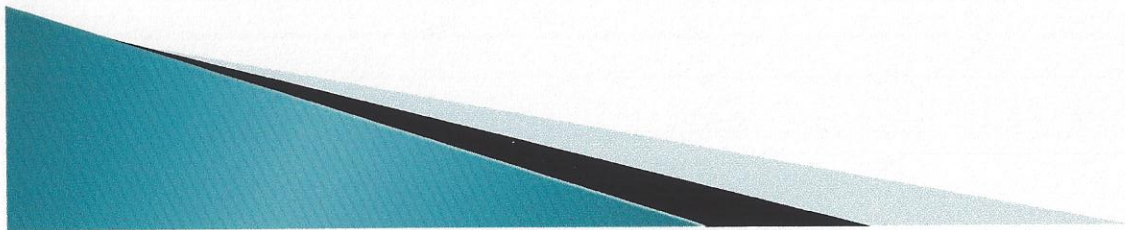
Single Sign on PowerSchool

Archdiocese
Of
Baltimore



Parent Access

- Single Parent Sign On has been created in PowerSchool
- Parents are able to link to their multiple students
- Parents are able to set up and change their passwords to sign on
- Parents can manage account. If username or password is forgotten parents have ability to reset the information.
- All students will still need an initial username and password created by SIS Analyst



Parent Access– Create an account

- ▶ All students will still need an initial username and password to set up their students
- ▶ All parents will need to create an account
- ▶ To create account:
- ▶ Archbalt.powerschool.com/public
- ▶ Click on Create Account

PowerSchool

Login

User Name

Password

[Having trouble logging in?](#)

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Parent Access– Create an account

▶ Account set up requirements

Create a Parent/Guardian Account

A parent/guardian account allows you to view the information for one or more students with a single login. You can also manage your personal account preferences.

To create a parent/guardian account, enter the following information:

- **Name** - Your first and last name
- **Email** - Student notifications and correspondence related to your parent/guardian account will be sent to this email
- **Desired User Name** - Your user name is your unique PowerSchool identity
- **Password** - Your password must be at least 6 characters long
- **Student Access Information** - Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student

Login

Parent Access– Create an account

Create Parent/Guardian Account

First Name

Last Name

Email

Desired User Name

Password

Re-enter Password

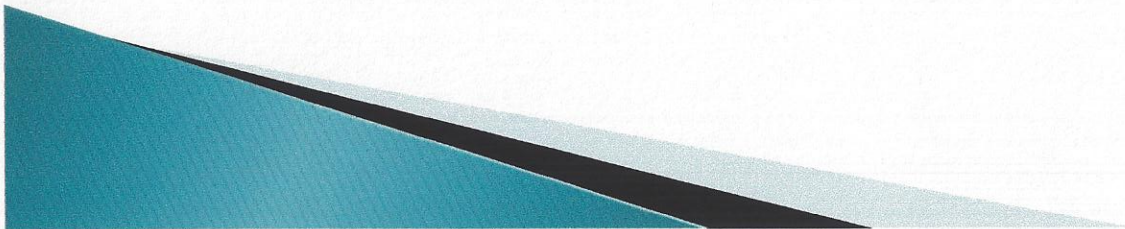
Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>

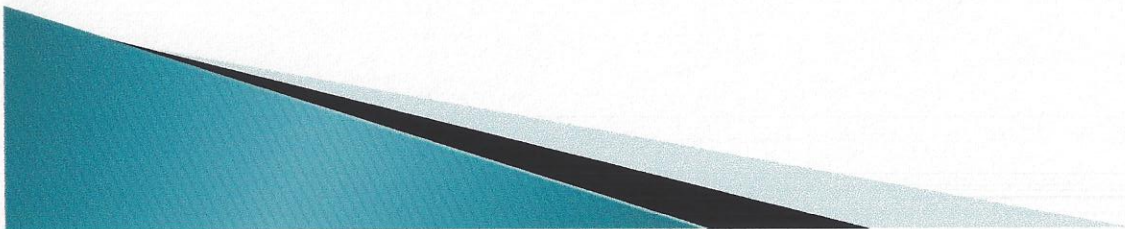
Parent Access– Create an account

- Student Information:
 - Student name– Name of student in system (must have at least one student)
 - Access ID– Original Parent Access username (more than one parent can use **ie Mother and Father)
 - Access Password– Original Parent Access password (more than one parent can use** ie Mother and Father)
 - Relationship– What is the account holders relationship to the student



Parent Access– Create an account

- ▶ System will verify following information
 - Unique username and password (Parent Set Up)
 - Password is at least 6 characters in length
 - Student access information is correct
 - Only one account per e-mail address can be set up
 - Parents will receive an e-mail with any changes on their account once set up



Parent Access

- ▶ Once set up students have the ability to toggle between each student to view

PowerSchool

Grades and Attendance | Grade History | Attendance History | Email Notification | Teacher Comments | School Bulletin | Class Registration | My Calendars | Account Preferences

James Laurel | Glover, William (Last Login: 7/8/10 at 11:39 AM) | Logout

Grades and Attendance | Standards Grades

Grades and Attendance

Attendance By Class

Exp	Last Week					This Week					Course	T1	T2	T3	Y1	Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F								
Attendance Totals																	0	0

Show dropped classes also

Attendance By Day

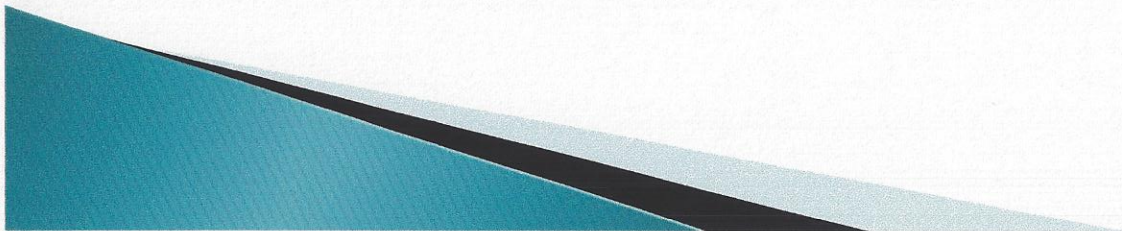
Last Week					This Week					Absences		Tardies	
M	T	W	H	F	M	T	W	H	F	T1	YTD	T1	YTD
Attendance Totals										0	0	0	0

Legend

Attendance Codes: Blank=Present | A=Absent | H=Half Day | T=Tardy | R=Truant | E=Excused | L=Leaving Early | M=Medical | P=Parent excuse | S=Suspension | F=Flu |

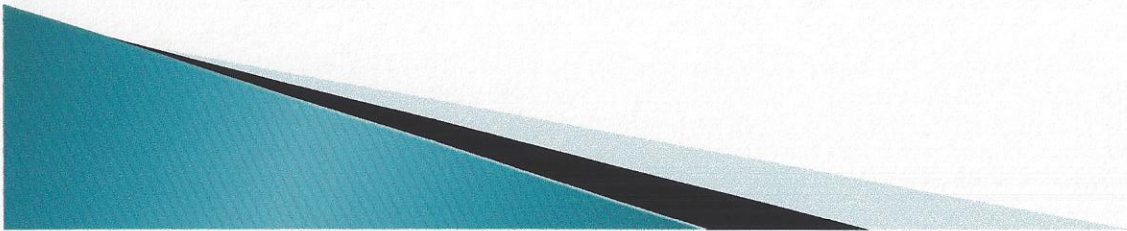
Parent Access– Grades and Attendance

- ▶ This looks like the prior Parent Access version.
- ▶ Shows
 - Quick Lookup
 - Click the on the actual grade for the class and you will get more indepth information for the class
 - Current Attendance



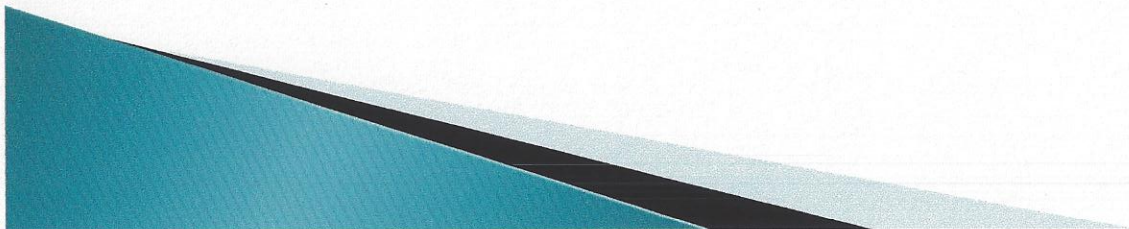
Parent Access– Grade History

- ▶ This will show the Historical Grades for the student for the current school year. Once grades have been stored at the end of the Trimester.



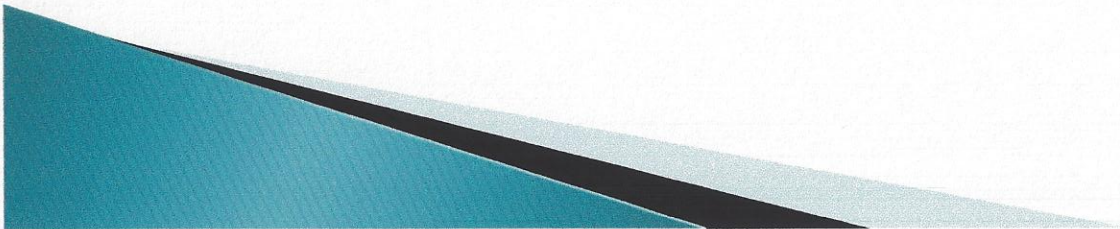
Parent Access– Attendance History

- ▶ This will show the historical attendance for the student for the current school year



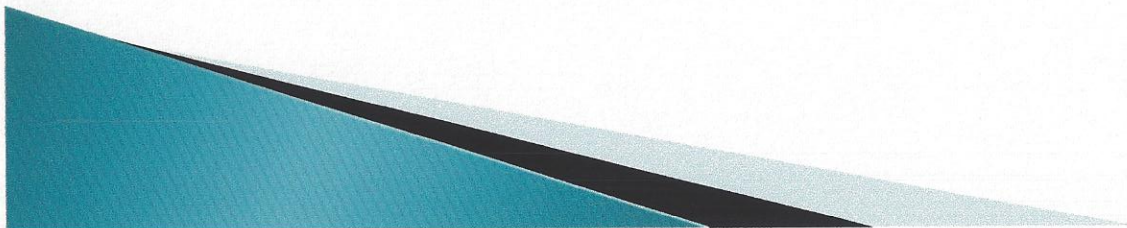
Parent Access– E-mail Notifications

- ▶ Click here to sign up for e-mail notifications for their student(s).
- ▶ They can sign up for all students or just specific ones.



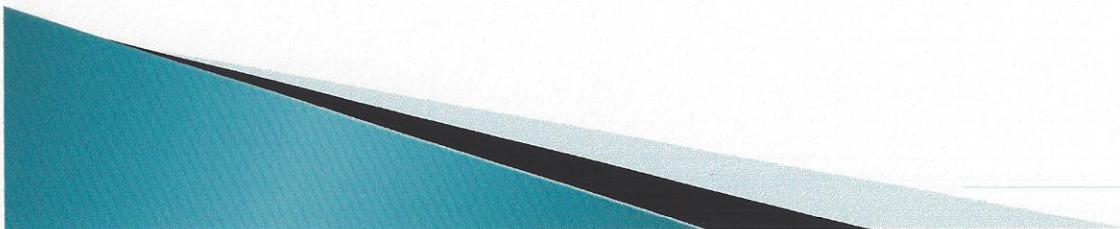
Parent Access– Teacher Comments

- ▶ Teacher comments will show under this icon or they will show when the parent clicks on the assignment scores for their student(s)



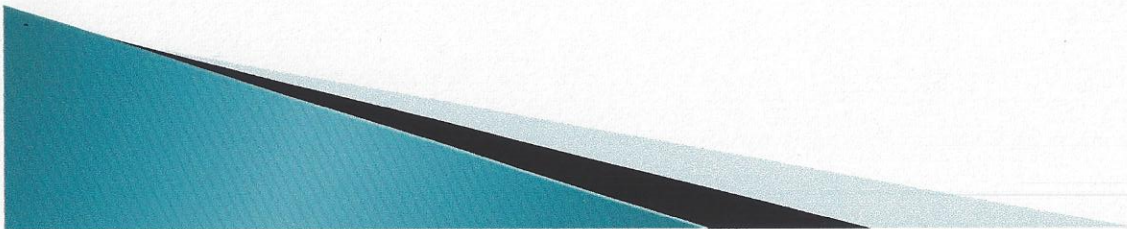
Parent Access – School Bulletin

- ▶ If the school utilizes the Daily Bulletin function in PowerSchool, parents will be able to view the Daily Bulletin for the school



Parent Access– Account Preferences

- ▶ Parents will be able to edit their login information
 - First Name
 - Last Name
 - E-mail address
 - Password **Reminder that PowerSchool does not have access to view passwords once created**



Parent Access– New Items

- Once set up account can toggle between each student
- There is a printer now on the page so the parent can click that and print the Current Page that they are on
- ? is an in–depth knowledge base of any questions that a parent may have on Parent Access
- There is a time and date stamp so the parent knows the last time they logged into Parent Access

